### **WORKING WITH THE EXPERTS**

Capitalizing on faculty and student expertise to improve archival description and context

Natalie Baur University of Miami Cuban Heritage Collection

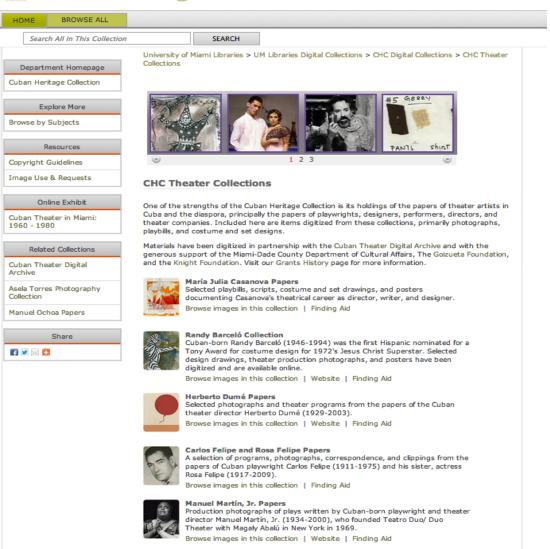




CUBAN HERITAGE COLLECTION UNIVERSITY OF MIAMI LIBRARIES

"We have the stories here, and I am going to make sure they can be told."

### LIBRARIES Digital Collections





### Teresa María Rojas Papers Selected photographs, plavbill

Selected photographs, playbills, programs, letters, and clippings from the collection of Cuban-born actress and theater director Teresa María Rojas. Browse images in this collection | Finding Aid



### Leandro Soto Papers

Designs and playbills of the exhibitions and performances by Leandro Soto, Cuban-born set and costume designer, and a visual and performance artist. Browse images in this collection | Website | Finding Aid Sampling of CHC Theater Collection available via UM Digital Collections http://merrick.library.miami.ed u/

### METADATA CRASH COURSE

- Controlled vocabularies
  - LCSH (subjects)
  - LCNAF (names)
  - TGM II (genre)
  - Dates
- Bilingual collections
  - Original title in Spanish (Title field)
  - English translation of title (Translated title field)

# INTEGRATING EXPERTS INTO THE WORKFLOW

## Selection

Students select objects for digitization while doing research Wetadata to metadata to ingest spreadsheet Selected objects scanned Publication

Metadata librarians perform QC Metadata is added to scanned objects in content management database

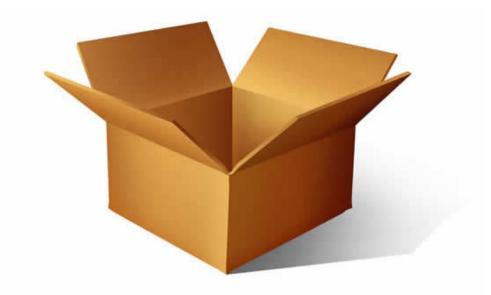
### PROS AND CONS

### • Pros

- Deep subject knowledge of Faculty and Students
- Faculty and staff have time for intensive research required for quality metadata
- Developing scholarly relationships between libraries and users

### • Cons

- Most faculty and students are not librarians
- Effort required to teach controlled vocabularies
- Follow-up and frequent quality control a must for success



## Think outside the box!

### THANK YOU!

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