

Society of Florida Archivists

Executive Board Emergency Meeting (via Zoom)

March 16, 2020 @ 1:00pm

Attendees: Mary Rubin, Britt Farley, Tyeler McLean, Jay Sylvestre, LuAnn Mims, Gerri Schaad, Annia Gonzalez, Georgen Charnes, Laura Marion

Meeting called to order by Mary Rubin at 1:13 pm

Mary Rubin: this meeting was called to discuss cancellation or postpone of SFA Annual Conference (slated for May 2020) due to recent recommendation issued by the CDC with regards to the CORVID 19.

Where are we at with current contract?

Laura: Flagler College is willing to work with SFA on new dates within the same calendar year, flexible. The contract has not been counter signed, should be eligible for an entire refund of deposit.

Tyeler: Hotel contract stipulates payment of 75% of rooms, accounts for almost \$7000. If we reschedule within calendar year we will have half of that as a credit (\$3500). They have meeting space that could accommodate the entire conference so we could host the meeting there.

Jay: SFA should not be obligated to any money due to force majeure clause, double check with facilities

Mary: Suggestions for dates to reschedule the conference land on September. Co-chairs will reach out to facilities to get ideas on ranges available sometime after labor day.

Georgen: Will update the website, take down current dates, reflect postponement and give opportunity if you have already registered how to get a refund or credit.

Britt: SFA elections will still be on schedule, ballots will be going out soon. Announcements of new positions will go out via listserv.

Mary: The Awards and Beale Scholarship Committee decisions will be delayed to sync with new conference dates. The audit should be completed as scheduled.

Meeting adjourned at 1:34pm