



# the Florida Archivist

Volume 35 • Number 1 • Winter 2019

## Archives Spotlight

### Florida Bandmasters Association

by Chuck McFarland, McKay Archives Library

Florida Southern College



*Avon Park High School Band (n.d.).*

The Florida Bandmasters Association has guided the musical development of Florida's high school students for more than eighty years, and the staff at the Sarah D. and L. Kirk McKay, Jr. Archives Center at Florida Southern College is nearly finished arranging and describing more than 110 linear feet of their historical records, spanning from the 1930s to the early 2000s.

The content of this fascinating collection will appeal to a variety of users. Among the gems found within are band contest and festival programs and results going back to the 1940s, as well as the music lists from which band directors chose pieces to prepare and perform.

## Message from the President



*Brittney Farley  
SFA President*

Dear SFA Members,

I hope the Florida winter has been treating you well as we enter another year as an organization. 2019 marks the 36th Anniversary of the Society of Florida Archivists' foundation. Keeping with our mission, we are committed to promoting information exchange and education through various initiatives. For another year, SFA is sponsoring the annual Florida History Day Contest. The 2018-2019 theme is *Triumph and Tragedy in History*. Each year, primary and secondary school students, teachers and administrators engage in projects, papers, exhibits and competitions aimed at challenging historical narratives.

A few months ago, the inaugural issue of the Society of Florida Archivists Journal was published. After years of planning and a few setbacks, much kudos should be given to the journal team: **Rachel Walton**, Editorial Chair; **Tomaro Taylor**, Review Editor; **Hannah Wiatt Davis**, Layout Editor; **Andrea Malanowski** and **Jinfang Niu**, Copy Editors; and **Rachel Simmons**, Peer Review Coordinator. The SFA Journal is published online and is accessible for free. Congratulations to the first round of accepted journal article and review writers for the overall success of our first publication. If you haven't already, please have a look at the first issue here: <http://journals.fcla.edu/sfaj/>

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**The Florida Archivist**

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## Upcoming 2019 Conferences



Society of Florida Archivists  
May 8 — 10, 2019  
Miami, FL

Florida Historical Society  
May 16 — 18, 2019  
Cape Canaveral, FL



Florida Library Association  
May 15 — 17, 2019  
Orlando, FL

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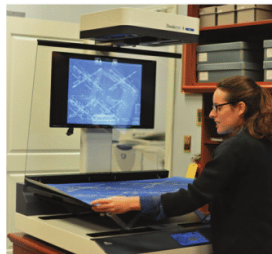
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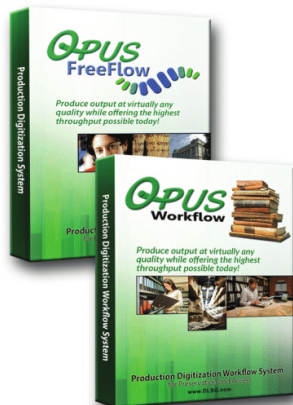
## Essential Digital Age Tools for Archivists

### Opus4 Workflow

- Design & manage digitization projects
- Implement & manage a data migration plan
- Create course curriculum materials
- Host 3-D collections on the web
- Print books on demand



Opus with Bookeye 4 V1A Scanner



Bookeye 4 V1 C35 Scanner

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SFA Member



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# Society of Florida Archivists Journal

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## Inaugural Issue: Vol. 1, No. 1

This is the **first issue** of the **Society of Florida Archivists Journal** is **now available for viewing**. It may be small, but there is no question, it packs a big punch. This inaugural issue was a long time in the making and that is has only been made possible through the combined efforts of a truly dedicated Editorial Board. Together, let's recognize this hardworking group of archives professionals for their commitment to the scholarly conversation of our field. They devote themselves to establishing and enacting rigorous peer review criteria and procedures; they engage in many stages of painstaking editorial and formatting work; and they continuously lay the ground-work for a journal that will contribute to our professional practice. A huge and incredibly deserved thank you to **Rachel Walton, Tomaro Taylor, Hannah Wiatt Davis, Andrea Malanowski, Jinfang Niu, and Rachel Simmons**.

What will you find in the inaugural issue? First you will find a [Letter from the Editors](#), followed by a combination of articles and reviews. The current literature are categorized under a few key themes found throughout the very first issue of SFAJ: technological innovation, diversity and inclusion practices, and storytelling through the lens of archives.

### Technological Innovation

Linked Data for Archivist: Graphs and Rhizmos / by **Matthew Miguez** ([article](#))

Archivists have the responsibility, and a unique opportunity, to innovate their descriptive work in a linked data environment to ensure that archival collections are highly discoverable on the web, even if it means deviating from the traditional model of hierarchical description.

### Diversity and Inclusion Practices

Challenges to Creating and Promoting a Diverse Record: Manuscripts and University Archives at Florida State Libraries / by **Robert Rubero, Sandra Varry, Rory Grennan, and Krystal Thomas** ([article](#))

This group of archivists at Florida State University explains how to be intentional about diversity and inclusion across an archival organization, all the way from digitization and description practices, to teaching and research support, and public exhibit designs. Even when faced with a lack of diverse voices in the record itself, these professionals took on major internal initiatives to raise the diversity and inclusion standards of their archive.

### Storytelling through the Lens of Archives

Voices from Mariel: Oral Histories of the 1980 Cuban Boatlift by José Manuel García / reviewed by **Elliot Williams** ([review](#))

Anna Madgigine Jai Kingsely: African Princess, Florida Slave, Plantation Slaveowner / reviewed by **David Benjamin** ([review](#))

Both reviews use plantation records and oral history accounts, respectively, to tell the different but equally traumatic stories of immigration and assimilation to a new life in Florida. While these stories take place in very different contexts and eras, both come to life with the aid of a significant number of archival artifacts and sources.

For more information or to read the inaugural issue of the SFAJ, visit

<https://floridaarchivists.wildapricot.org/SFA-Journal>

# 2019 SFA Award of Excellence

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## Call for Nominations

The Society of Florida Archivists Award of Excellence recognizes outstanding contributions to the preservation of Florida's documentary heritage. Any person, institution, or exemplary program that has provided noteworthy leadership in the field, promoted excellence through outstanding achievements, or contributed significantly to the betterment of the profession may be considered for the award. Nominees are considered annually.

Examples of areas in which significant contributions might be recognized included, but are not limited to:

- Promotion of the identification and preservation of Florida's archival and manuscript heritage
- Implementation of noteworthy management innovations, or conservation and collection development programs
- Encouragement of use and knowledge of archival holdings through a specific program
- Promotion of professional education
- Exemplary public programming efforts
- Proven leadership in professional associations at state, regional, or national levels
- Contributions to the Society of Florida Archivists in leadership or noteworthy committee work
- Additions to the professional literature

Nominations are currently being accepted. The **deadline for all nominations is Monday, April 1, 2019**. All nominations should be sent directly to the Chair of the Awards Committee, **Sarah Coates** ([sarah.coates@ufl.edu](mailto:sarah.coates@ufl.edu)). For more information, please see the SFA Awards page (<https://floridaarchivists.wildapricot.org/Award-of-Excellence>).

## 2019 Judith Beale Scholarship Award

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**Deadline: March 1, 2019**

Applications are currently being accepted for the annual SFA Judith Beale Scholarship Award. Qualified applicants must be current college students pursuing an undergraduate or graduate degree or professionals in the archival community. Applicants must also be current or new members of the Society of Florida Archivists. Special consideration will be given to students and individuals new to the archives profession in Florida. Successful applicants receive complimentary registration for **SFA's Annual Meeting**. Exceptional applicants may also receive a stipend to help defray travel and lodging costs. For information on the scholarship criteria and how to apply, please visit the Awards page on the SFA website: <https://floridaarchivists.wildapricot.org/Beale-Scholarship>. All applications should be sent directly to the Chair of the Judith Beale Scholarship Committee, **Rachel Walton** ([rwalton@rollins.edu](mailto:rwalton@rollins.edu)). Incomplete or late applications will not be considered.





# We Were Pioneers

## Honoring the University of Miami's African-American Students, Faculty, and Administrators of the 1960s and 1970s

University of Miami (UM) encore presentation of *We Were Pioneers*, an exhibition curated by University Archives that documents the University of Miami's desegregation history during the 1960s and 1970s through historical images, University publications, and organizational records. This exhibit is free and open to the public.

**Venue:** Otto G. Richter Library, First Floor Gallery

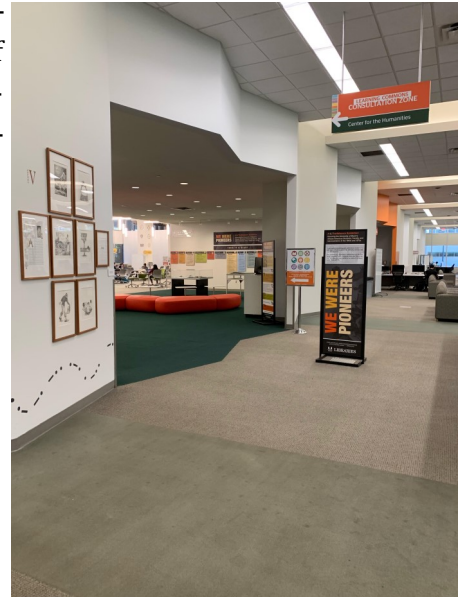
**Duration:** Spring 2019

**Contact:** Koichi Tasa

University Archivist and Exhibit Curator

305-284-8129

[k.tasa@miami.edu](mailto:k.tasa@miami.edu)



**Visitor information:** <https://www.library.miami.edu/about/visitors.html>

This exhibit celebrates the accomplishments of UM's first African-American students, faculty, and administrators, and was originally presented in February 2017 in collaboration with the Black Alumni Society. The team worked with **Dr. Donald Spivey**, distinguished professor of history at UM, who served as senior advisor for the exhibit. The collection includes compelling testimonies from **Ray Bellamy** (first African-American athlete to play football for a major university in the Southeastern United States), **Harold Long** (first president of the United Black Students and first African-American graduate of the UM School of Law), and **Dr. Henry King Stanford** (third president of UM, 1962–1981). For questions about the exhibition, research inquiries on the history of desegregation at UM, or to coordinate a guided tour of *We Were Pioneers*, please contact **Mr. Koichi Tasa**.



# 2019 SFA Annual Meeting: Registration & Hotel

"The Past is Present"  
May 8-10, 2019

## Registration Fee Information

**Early Bird Registration** (*Register on or before April 15, 2019*): \$115.00

**Regular Registration:** \$140.00

**One-day registration** (Wednesday, Thursday or Friday - Not available onsite): \$65.00

**Student:** \$50.00 (must submit copy of current student ID or other proof of enrollment)

**Onsite Regular Registration:** \$150.00 (Friday lunch is not guaranteed)

**Cancellation policy :** A fee of \$20 will be included if cancellation received by April 15, 2019. After April 15, there is a 50% charge for cancellations.

For payment, please visit

<https://floridaarchivists.wildapricot.org/2019-Annual-Meeting-Registration>



The Annual Meeting will be held at the  
**Hilton Garden Inn Miami at Dolphin Mall**

## Room registration is open:

Book your group rate by mentioning Society of Florida Archivists or [follow this link](#)

**Start date:** 5/7/19

**End date:** 5/10/19

**Last day to book:** April 6, 2019

**Special group rate:** \$149.00 + 13% taxes USD per night. Florida Tax Exempt form must be provided upon arrival. Rates includes internet and parking.



## Preliminary Schedule

**Wednesday, May 8th**  
Tour of a South Florida's  
archive/museum  
Happy Hour Reception

**Thursday, May 9th**  
Sessions  
Evening Reception

**Friday, May 10th**  
Sessions  
Annual Business Meeting  
All-Attendee Luncheon

Sessions will be held at the Hilton Garden Inn Dolphin Mall unless otherwise noted on program (forthcoming)

## ...Continued

### *Archives Spotlight, continued from front page*

Scholars researching John Philips Sousa, the legendary band director, will be interested to learn that Sousa band member John J. Heney was a charter and long-time member of the Association, the collection contains some of Heney's personal records.

Business records, such as state and district minutes and bulletins, contain a treasure trove of organizational information. A large correspondence series created by 80 years of Association presidents and executive secretaries provides context and color to the collection. The membership directories, as well as early membership applications (1930s-1950s) that include a photograph and resume of the applicants, will also be of interest to music historians or genealogists.

Also included with the collection are records from the Florida Association of Band Directors. This organization formed in 1941 to ensure the development of music programs in Florida's African American schools. It later merged with the FBA in 1966.

Mentored by College Archivist Gerrienne Schaad, intern Chuck McFarland developed and implemented the processing plan and, with the help of student worker Emma Edgar and Archives Technician Amy Skillen, carried out the refolding and arrangement of over 3,700 folders. Fortunately, over the past nine years, a folder inventory had been created on an Excel spreadsheet, making the intellectual arrangement process much easier.

Also, about two thirds of the collection had metals removed and had been refolded, saving considerable time in processing when they brought the series together and into subject or chronological order.

### *President's address, continued from front page*

Not long ago, I made a call for hurricane relief volunteers. I want to thank those volunteers who reached out to me when one of our members asked the SFA Board for assistance. We are still in the process of coordinating site visits and I will keep our membership updated as we progress with this initiative.

The SFA Annual Meeting is a few short months away. The Annual Meeting Committee, head by **Annia Gonzalez** and **Mary Rubin**, are working tirelessly to make our next meeting a success. It will be held at the Hilton Garden Inn at Dolphin Mall from May 8-10 and the theme is "The Past is Present." I look forward to seeing you all in May and encourage you to visit the SFA events page for updates on registration and scheduling:

<http://www.florida-archivists.org/2019-SFA-Annual-Meeting>

## New Members

**Michelle Arnold**, Clearwater Public Library System  
**Rebecca Bakker**, Florida International University  
**Melinda Berg**, University of South Florida  
**Veronica Birmingham**, Florida Institute of Technology  
**Tacia Diaz**, Amherst College  
**Allison Dolan**, Clearwater Historical Society  
**Becky Fisher**, Adventist University of Health Sciences  
**Samantha Forsko**, Conservation Center for Art & Historic Artifacts  
**Katie Kerns**, Martin County Library System  
**Rino Landa**, Clearwater Public Library System  
**Lydia Nabors**, State Archives of Florida  
**Katrina Patchett**, Ransom Everglades School  
**Erin Purdy**, Independent  
**Michelle Quigley**, Delray Beach Public Library  
**Beatrice Skokan**, University of Miami Libraries  
**Adam Solomon**, Jacksonville University  
**Hadassah St. Hubert**, Florida International University  
**Deborah Walk**, Independent



# 52nd Georgia Archives Institute

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June 10-21, 2019

Atlanta, Georgia

Designed for beginning archivists, manuscript curators, and librarians or those whose positions have expanded to include the management and care of their organization's archives or manuscript/history collection, the Georgia Archives Institute provides general instruction in core concepts and practices of archival administration and the management of traditional and modern documentary materials. Recipient of the 2016 Society of American Archivists' Distinguished Service Award, the Institute is a two-week program held at the Georgia Archives in Morrow, Georgia, near metro Atlanta, which includes six days of classroom instruction and a three-day internship.

Instructional topics include appraisal, accessioning, arrangement and description, reference and outreach, security, copyright, born-digital records; as well as a whole day on the preservation and care of archival materials. To link archival theory with real-world application, students will also participate in individualized, three-day internships at local archival repositories. The internship provides an opportunity for students to observe the operations of an archival facility combined with hands-on experience processing archival collections.

**Pam Hackbart-Dean**, a graduate of the University of Connecticut, has been Director of the Special Collections Research Center at Southern Illinois University Carbondale since 2006. Prior to that appointment, she was head of Special Collections & Archives at Georgia State University and was Assistant Head/Processing Archivist for the Richard B. Russell Library for Political Research and Study at the University of Georgia. She has conducted a number of workshops on arrangement and description, as well as published articles and books on the subject. The Preservation of Archival Materials day-long session will be taught by Tina Seetoo, Preservation Manager at Delta Flight Museum. The Born-Digital session will be taught by Dorothy Waugh, Digital Archivist, at the Rose Library, Emory University.

Tuition is \$500 and enrollment is limited to 20 students. **Deadline is midnight on April 1, 2019** for receipt of application and \$75 application fee (which is refunded if not admitted to the Institute). Tuition scholarships are available from the Society of Georgia Archivists (SGA) (<http://www.soga.org/scholarships/hart>) and the Friends of Georgia Archives and History (<http://fogah.org/programs/dunaway-scholarship/>). Successful applicants, who are not members of the Society of Georgia Archivists, will receive a free membership for one year.

For an application to the Institute, detailed schedule and additional information, please visit our website at [www.georgiaarchivesinstitute.org](http://www.georgiaarchivesinstitute.org) or contact us at [georgiaarchivesinstitute@gmail.com](mailto:georgiaarchivesinstitute@gmail.com).

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# Call for Proposals

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## 2019 Annual Meeting of the Society of Florida Archivists

### -The Past is Present-

The 2019 Society of Florida Archivists Annual Meeting Committee invites proposals for live sessions and poster presentations. Along with any aspect of archival practice, the Committee highly encourages session proposals addressing how the archives community is providing access to the past for a better understanding of the present, for example, recasting narratives, revisiting history, etc.

#### Presentation Format:

- Individual papers. 10-15 minutes in length and typically combined into a 45-minute session followed by a comment-and-discussion period.
- Papers in a complete panel session. Two or three papers with a common theme and a chair/moderator, comprising a 45-minute session followed by a comment-and-discussion period.
- Discussion-based panel sessions. Visual or media presentations (e.g., videos, films, physical items from collections) followed by group discussion. One to three presenters may comprise a single session.
- Lightning talks. Short individual talks given in rapid succession, followed by a comment-and-discussion period.
- Poster sessions. Visual displays of projects, activities, or applied or theoretical research, to be incorporated into a larger poster session.
- Other formats. Hands-on demonstrations or other formats that encourage engagement and conversation.

#### Proposal Criteria:

Submissions should be simple narratives of no more than 300 words that explain the purpose of the session, the intended audience, and how the session will proceed. You need not name specific presenters, but a designated chair or moderator must be identified. Please include that individual's contact information (institution, mailing address, email, and phone). Preference will be given to session proposals that demonstrate the following characteristics:

- A strong connection to the program's theme
- Inclusion of geographically and demographically diverse perspectives and initiatives.
- Potential impact on archives and records management practice.
- Relevance of the topic for society members and other interested attendees.
- Interaction and engagement with session participants.
- Presenters need not be SFA members, but will be expected to arrange their own conference registration, travel, and accommodations.

Proposals are due **by the end of the day Friday, March 1, 2019.**

Questions regarding your submission, proposal criteria, or the submission process should be addressed to Annia Gonzalez ([aalfonso@fiu.edu](mailto:aalfonso@fiu.edu)) or Mary Rubin ([maryrubin@gmail.com](mailto:maryrubin@gmail.com)).

To submit a proposal, please go to <https://goo.gl/forms/cyDsK7rvzldRlDB72>

# 2018 Archives Day

## Spotlight on South Florida Archival Collections

**Annia Gonzalez, Katharine Labuda, Rhia Rae**

**Florida International University**

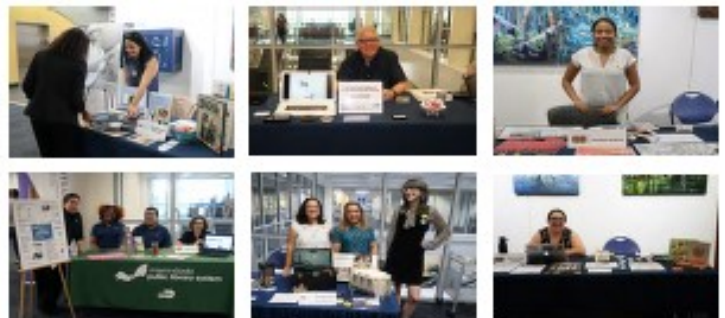
In keeping with the tradition of celebrating the American Archives Month and Florida Archives Month, Special Collections and University Archives at Florida International University (FIU) Libraries hosted the 2nd Annual Archive Day. On October 16, 2018, sixteen South Florida institutions spanning a diverse group of archives, museums, universities, libraries and historical societies gathered to showcase their collections to the FIU community.

With the goal of introducing and encouraging participation in the archive profession, the event provided educational and networking opportunities. Each institution displayed materials from significant collections and highlighted their upcoming events. Faculty and students explored and questioned the experts to learn about primary resources available in the area and how they can utilize them to enrich their research and scholarly pursuits.

Another goal was to offer volunteer and internship opportunities to students hoping to provide needed support to under-staffed archives. We worked to provide smaller, less known institutions a platform to connect with new users and foster new connections.

We were also able to network with our professional colleagues and had a great time meeting new faces, learning about what they are working on and planning future collaborations.. Through the connections made at this past year's Archive Day an FIU student is interning this semester at the Miami Military

Museum & Memorial; FIU is working toward a future collaboration with the **South Florida Collections Management Center, Everglades National Park; and The Lynn and Louis Wolfson II Florida Moving Image Archives, Miami Dade College** is participating in an event with **FIU CasaCuba** in April 2019. We hope to hear more success stories of collaborations born from this initiative.



## Archive Day 2018

Miami, FL



Thank you to all of the institutions that participated. **YOU** made Archive Day a success. Can't wait to see you next October. If you would like to be included in the 3rd Annual Archive Day 2019 at FIU, please contact

**Annia Gonzalez** at [aalfonso@fiu.edu](mailto:aalfonso@fiu.edu).



*Society of Florida Archivists*

*P.O. Box 5645*

*Tampa, FL 33675*

The Society of Florida Archivists seeks to connect, educate, and empower archivists and those working with historical records to preserve and promote Florida's documentary heritage.

*Did You know?*

**Xavier Riddle and the Secret Museum** to premiere on PBS in November 2019. A group of friends face a problem and turn to the Secret Museum to help them solve it. The museum allows them to travel back in time to meet historical figures when they were kids. Visit, the [Hollywood Reporter](#) for more information.



[www.florida-archivists.org](http://www.florida-archivists.org)



Society of  
Florida Archivists

### **Archie Motley Memorial Scholarship for Minority Students**

MAC is soliciting applications for the 2019 Archie Motley Memorial Scholarship for Minority Students. The scholarship is designed to provide financial assistance to minority students pursuing graduate education in archival administration and to encourage ethnic diversification of the MAC membership and of the archival profession as a whole. There are eligibility requirements for both the applicant and the graduate archival program which must be met for consideration for this scholarship.



The applicant must be a student of African, American Indian, Asian or Pacific Islander, or Latino descent and currently enrolled in a graduate, multi-course program in archival administration or accepted into such a program for the next academic year and must have a grade point average of at least 3.0 (based on a 4.0 scale) in their most recent academic year. The graduate program must offer at least three courses in archival administration or be listed in the current SAA Directory of Archival Education.

Two \$750 scholarships, accompanied by one-year memberships to MAC, will be awarded. **Applications are due in March 1.** Further details can be found in the attached document or at this site <http://www.midwestarchives.org/motley>.